

**The Board of Education of Moorestown Township
Moorestown, New Jersey
Public Agenda
Video Conference
February 16, 2021 – 7:00 p.m.**

I. Call to Order

In accordance with the State's Sunshine Law, adequate notice of this meeting was provided by sending a notice of the time, date, location, instructions for remote access and making public comment and, to the extent known, the agenda of this meeting on July 1, 2020, and on February 10, 2021, to the Courier Post, and Burlington County Times. Copies of this notice also have been placed in the Board Office and in each of the district schools on February 8, 2021, posted on the District website on February 12, 2021, and sent to the Township Clerk on June 19, 2020, and on February 8, 2021.

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Dr. Sandra Alberti
Mr. Jack Fairchild
Mrs. Dria Law
Dr. Mark Snyder
Mr. Mark Villanueva
Mr. Maurice Weeks
Mr. David A. Weinstein

Ms. Lauren Romano, Vice-President
Mrs. Caryn Shaw, President

Mr. John Comegno, Esq., Solicitor
Dr. Scott McCartney, Superintendent
Mr. James M. Heiser, Business Administrator/Board Secretary
Ms. Carole Butler, Director of Curriculum and Instruction
Dr. David Tate, Director of Special Education
Dr. Carolyn Gibson, Interim Director of Human Resources
Mr. Jeffrey Arey, Director of Instructional Technology

V. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #21-166:

January 19, 2021 Executive Session
January 19, 2021 Regular Meeting

February 2, 2021 Special Meeting

Moved by: _____ Second: _____ Vote: _____

B. Communications

C. Educational Highlights –Superintendent’s Monthly Report

- 1. BOE Ethics Training**
- 2. General Updates**
 - Budget Update
 - COVID Update / Survey Results

D. Student Board Representatives

- Cara Petrycki
- Claire Hurren
- Logan Procopio
- Bhavika Verma
- Jack Brittain

E. Board Committee Reports – Questions and Comments

F. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment on Agenda Items

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

VI. Reports to the Board

A. Business Administrator/Board Secretary

- 1. Financial Reports of the Board Secy.** – December, 2020 – Exhibit #21-167
- 2. Treasurer’s Report** – October, 2020 – Exhibit #21-168
- 3. Cafeteria Report** – December, 2020 - Exhibit #21-169

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

4. Approval of Budget Transfers

I recommend approval of the budget transfers for the month of December, 2020 attached as Exhibit #21-170.

5. Approval of Bills

I recommend approval of the bills, in the amount of \$8,774,308.63 attached as Exhibit #21-171.

Approval of Items 1 – 5:

Moved by: _____ Second: _____ Vote: _____

VII. Recommendations of the Superintendent

A. 2021 – 2022 School Calendar

The 2021-2022 School Calendar is submitted for Board approval.

MOTION:

I recommend that the Board approve the 2021-2022 School Calendar attached as Exhibit #21-172.

Moved by: _____ Second: _____ Vote: _____

B. Educational Program

1. Special Education Out-of-District Placements 2020-2021

The following Moorestown student with special needs is recommended for placement in the appropriate out-of-district programs and schools as mandated in the Individualized Education Programs (IEPs).

MOTION:

I recommend that the Board approve the student with special needs at the placement listed on Exhibit #21-173 for the 2020-21 school year at the locations indicated at the approved tuition rates with transportation provided.

2. Burlington County Alternative School Placement for 2020 - 2021

The students listed are recommended for placement in the program at Burlington County Alternative School.

MOTION:

I recommend that the Board approve the students on Exhibit #21-174 for the 2020-2021 school year at Burlington County Alternative School at the prevailing tuition rate not to exceed state maximum rate with transportation provided.

3. Home Instruction 2020 - 2021

Approval is requested for Home Instruction for students during the 2020-2021 school year.

MOTION:

I recommend that the Board approve the Home Instruction students listed on Exhibit #21-175 for the 2020-2021 school year.

4. Consulting Service Agreement

MOTION:

I recommend the Board approve the agreement attached as Exhibit #21-176 with Learning Well, LLC to provide consulting services for students with an Individual Education Plan.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

C. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #21-177.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #21-178.

3. Grant Application Submission

MOTION:

I recommend that the Board approve the submission of the Addressing Student Learning Loss grant application attached as Exhibit #21-179.

4. 2019-2020 Financial Audit

Copies of the annual financial audit for the period ended June 30, 2020 are enclosed. A synopsis of the Audit Report is attached as Exhibit #21-180 and copies have been made available to the public.

The Finance and Operations Committee has reviewed the audit and discussed the Audit Report with representative Michael Holt of Holt McNally & Associates, the District auditors.

MOTION:

WHEREAS, the 2019-2020 financial audit of the Moorestown Township Board of Education for the fiscal year ended June 30, 2020 as prepared by Michael Holt of Holt McNally & Associates has been received by the Board, and

WHEREAS, copies of the synopsis of the Audit Report have been made available to the public,

WHEREAS, no comments or recommendations are contained therein,

NOW THEREFORE BE IT RESOLVED BY THE Board of Education that the 2019-2020 Financial Audit be hereby accepted.

Approval of Items 1 – 4:

Moved by: _____ Second: _____ Vote: _____

D. Employee Relations

Employment is subject to a criminal background checks as required by P.L. 1986 c116 and P.L. 1971, c.437 (C.9:6-8.8 et seq.), required physical, S414 and Board of Education approval for the 2020-2021 school year.

1. Appointments

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Shea McGee, Long Term Substitute Math/Challenge Teacher at the Upper Elementary School at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective March 9, 2021 through June 30, 2021.
- b. Alyson, Darrow, Long Term Substitute Special Education Teacher at the High School at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective February 17, 2021 through June 30, 2021.
- c. Julia Bouclier, Long Term Substitute Special Education Teacher at the High School at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective March 15, 2021 through June 30, 2021.

- d. Erica Rager, Long Term Substitute English Teacher at the High School, at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective January 20, 2021 through April 1, 2021 (corrected end date from June 30, 2021).
- e. Samantha Santos, Long Term Substitute School Counselor at the High School, at an annual salary of \$50,000.00 (prorated) Column BA, Step 1 Teacher Salary Guide effective March 15, 2021 through June 30, 2021.

Support Staff

- a. Abigail Herb, Part Time Paraprofessional at the Upper Elementary School at an annual salary of \$8,950.00 (prorated) Column Para, Step 1 Paraprofessional Salary Guide effective February 8, 2021 through June 30, 2021 (change in start dated from February 1, 2021).
- b. Sandra Shehata, Full Time Paraprofessional at the Upper Elementary School at an annual salary of \$16,986.00 (prorated) Column Para AA/BS, Step 3 Paraprofessional Salary Guide, effective February 8, 2021 through June 30, 2021 (change in start dated from February 1, 2021).
- c. Krystyna Shontz, Full Time Paraprofessional at the High School at an annual salary of \$16,108.00 (prorated) Column Para AA/BS, Step 1 Paraprofessional Salary Guide, effective March 15, 2021 through June 30, 2021.

2. Leave of Absence and Extension to Leave of Absence

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Ashley Catalano, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence January 11, 2021 through March 4, 2021; unpaid Family Medical Leave of Absence March 9, 2021 through June 9, 2021.
- b. Colleen Heon, 4th Grade Teacher at the Upper Elementary School, requesting an extension to an unpaid Family Medical Leave of Absence February 1, 2021 through February 28, 2021.
- c. Erica Mahan, Special Education Teacher at the Upper Elementary School, a paid Medical Leave of Absence April 12, 2021 through June 30, 2021.
- d. Caisse Gore, Language Arts Teacher at the Middle School, a paid Medical Leave of Absence January 6, 2021 through March 16, 2021; unpaid Family Medical Leave of Absence March 17, 2021 through March 31, 2021.
- e. Katelynn Brotz, Social Studies Teacher at the High School, a paid Medical Leave of Absence September 1, 2020 through November 13, 2020; unpaid Family Medical Leave of Absence November 14, 2020 through February 22, 2021; a change for unpaid Child Rearing Leave of Absence from February 23, 2021 through March 28, 2021 to February 23, 2021 through June 30, 2021.

- f. Brittany Scharadin, Special Education Teacher at the High School, a paid Medical Leave of Absence January 25, 2021 through March 11, 2021; unpaid Family Medical Leave of Absence March 12, 2021 through June 14, 2021.
- g. Donna Tortu, Special Education Teacher at the High School, a paid Medical Leave of Absence February 1, 2021 through March 1, 2021.

Support Staff

- a. Renee Arciere, Part Time Paraprofessional at the South Valley Elementary School, a paid Medical Leave of Absence January 4, 2021 through February 14, 2021; unpaid Family Medical Leave of Absence February 15, 2021 through May 18, 2021; unpaid Child Rearing Leave of Absence May 19, 2021 through June 30, 2021.
- b. Mary Foley, Part Time Paraprofessional at the Upper Elementary School, an unpaid Leave of Absence February 17, 2021 through June 30, 2021.
- c. Bruce Lozito, Paraprofessional at the High School, a unpaid Family Medical Leave of Absence November 9, 2020 through February 14, 2021; unpaid Child Rearing Leave of Absence February 15, 2021 through June 30, 2021.
- d. Jay Sklarsky, Paraprofessional at the High School, a paid Medical Leave of Absence January 11, 2021 through March 5, 2021.
- e. Jessica Staub, Paraprofessional for the Transportation Department, rescinding an unpaid absence February 1, 2021 through February 5, 2021.

3. Department Name Change

Administration/Staff

- a. From Director of Human Resources to Director of Human Resources, Inclusion, and Diversity, effective July 1, 2021.
- b. From Director of Curriculum and Instruction to Director of Curriculum, Instruction, and Innovation, effective July 1, 2021.
- c. From Director of Educational Technology to Director of Educational Technology and Innovation, effective February 17, 2021.

Professional Staff

No actions recommended at this time.

Support Staff

No actions recommended at this time.

4. Change of Position

Administrative Staff

- a. Carole Butler, from Director of Curriculum and Instruction to the Director of Human Resources, Inclusion, and Diversity effective July 1, 2021 through June 30, 2022 at an annual salary to be determined.

Professional Staff

- a. William Clark, from a Special Education Teacher at the High School to a Technology Education Teacher .4 FTE at the High School and .6 FTE at the Middle School, effective January 26, 2021 through June 30, 2021(no change in salary).

Support Staff

- a. Daniel Richardson, from Custodian at the Middle School at an annual salary of \$37,368.00 Step 10 Column A to Head Custodian at the George Baker Elementary School, at an annual salary of \$50,068.00 Step 10, Column B (\$45,516.00 plus 10% of \$45,516.00 per MEA CBA) prorated, effective February 17, 2021 through June 30, 2021.

5. Change of Location

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Anthony Rizzo, School Psychologist at Mary Roberts Elementary School from 1 FTE to a .5 FTE at Mary Roberts Elementary School and .5 FTE at the Middle School, effective January 11, 2021 through June 30, 2021(no change in salary).

Support Staff

No actions recommended at this time.

6. Extension of Contract

Administrative Staff

- a. Carolyn Gibson, as Interim Director of Human Resources/AAO effective April 1, 2021 through June 30, 2021.

Professional Staff

- a. Arianna Labetti, as a Long Term Substitute 4th Grade Teacher at the Upper Elementary School, effective February 3, 2021 through March 31, 2021.
- b. Michael Tobass, as a Long Term Substitute Social Studies Teacher at the High School, effective April 1, 2021 through June 30, 2021.

Support Staff

No actions recommended at this time.

7. Retirements

Administrative Staff

No actions recommended at this time.

Professional Staff

- a. Ann Daskilewicz, a Special Education Teacher at the Mary Roberts Elementary School, after 15 years of service to the District, effective August 1, 2020.
- b. Christine Maloney-Nolan, a Special Education Teacher at the George Baker Elementary School, after 25 years of service to the District, effective July 1, 2021.
- c. Maureen Sullivan, a 4th Grade Teacher at the Upper Elementary School, after 34 years of service to the District, effective July 1, 2021.

Support Staff

No actions recommended at this time.

8. Resignations

Administrative Staff

No actions recommended at this time.

Professional Staff

No actions recommended at this time.

Support Staff

- a. Rossella Cusumano, Paraprofessional at the High School, effective March 12, 2021.
- b. John Patterson, Paraprofessional at the High School, effective February 12, 2021.
- c. Lauren Kremus, Assistant Child Caregiver for the Extended Day Care Program, effective February 10, 2021.

9. Substitutes - Exhibit #21-181

10. Movement on the Salary Guide - Exhibit #21-182

11. Anticipated HS Athletics - Exhibit #21-183

12. Anticipated Co-Curricular - Exhibit #21-184

13. Anticipated Saturday Detention Staff - Exhibit #21-185

14. Unified Sports Paraprofessional Support Staff - Exhibit #21-186

15. Director of Curriculum, Instruction, and Innovation Job Description - Exhibit #21-187

16. Director of Human Resources, Inclusion, and Diversity Job Description - Exhibit #21-188

- 17. Director of Educational Technology and Innovation Description - Exhibit #21-189**
- 18. High School Volunteer - Exhibit #21-190**
- 19. ESSA Title I Tutors - Exhibit #21-191**
- 20. Anticipated Clubs - Exhibit #21-192**

Approval of Items 1 – 20:

Moved by: _____ Second: _____ Roll Call Vote: _____

VIII. Suspensions and HIB Report

- A. Suspensions – Exhibit #21-193**
- B. Superintendent’s HIB Report**

MOTION:

I recommend that the Board approve the following HIB cases as discussed in executive session.

- Unsubstantiated
 - HS - #2

Moved by: _____ Second: _____ Vote: _____

IX. Informational Only

A. Enrollment Information – February 1, 2021

School	2019-2020	2020-2021
High School	1270	1289
Middle School	660	627
Upper Elementary School	917	851
Elementary School	<u>1132</u>	<u>1043</u>
Total	3979	3810

B. Old Business

C. New Business

D. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

2. Public Comment

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: _____ Second: _____ Vote: _____

X. Adjournment

Moved by: _____ Second: _____ Vote: _____